

Horton-cum-Studley Community Emergency Plan

Plan last updated: May 2019

If you are in immediate danger call 999

Contents

Local risk assessment.....	2
Local skills and resources assessment	3
Emergency contact list (Community Emergency Group)	3
Activation triggers	3
First steps in an emergency	4
Actions agreed with emergency responders in the event of an evacuation	4
Alternative arrangements for staying in contact if usual communications have been disrupted	4
Key locations identified with emergency services for use as places of safety.....	5
Organisations helpful to communities in an emergency or in identifying vulnerable people.....	6

Local risk assessment

Risks	Impact on community	What can the Community Emergency Group do to prepare?
Interruption of power supplies	<p>Loss of heating, lighting & cooking in homes</p> <p>Failure of medical support equipment, farming & other business equipment; damage to frozen food stored</p> <p>Loss of communication systems (e.g. PC, mobile & other phones, internet)</p> <p>Consequential risk of fire from alternative lighting sources (e.g. candles)</p>	<p>Encourage residents to consider alternative (temporary) power sources.</p> <p>Work with power suppliers on distribution of warnings and provision of temporary generator at emergency centre.</p> <p>Find out what power interruptions are planned in the area.</p> <p>Audit the use of medical support equipment and availability of residents' private generators.</p> <p>Work with communication providers to provide alternatives.</p> <p>Share advice on hazards in the event of power interruptions.</p>
<p>Adverse weather</p> <p>(1) Snow</p> <p>(2) Rain</p> <p>(3) Strong winds</p>	<p>Road surfaces prevent or reduce vehicular access.</p> <p>Pedestrian access restricted/dangerous.</p> <p>Flooding of low lying areas.</p> <p>Hazardous roads caused by blocked or overflowing drains.</p> <p>Interruption of power supplies with damage to pylons/cables.</p> <p>Tree damage affecting power lines.</p> <p>Damage to property, especially roof tiles causing risk to people</p>	<p>Work with OCC to ensure adequate & timely road gritting (See OCC website).</p> <p>Establish village snow warden group to:</p> <ul style="list-style-type: none"> -check/replenish village grit bins before winter -provide manual gritting. <p>Identify areas likely to be affected & review flood prevention/dispersal options. Work with OCC to ensure regular drain clearance.</p> <p>Work with power suppliers to anticipate need for temporary generator.</p> <p>Work with power suppliers to review potential sites on private land.</p> <p>Identify local contractor resources.</p>
Interruption of water or sewage supplies	<p>Loss of drinking water in homes.</p> <p>Restricted or blocked toilet systems.</p> <p>Farm animals and horticultural business.</p>	<p>Work with water providers to ensure suitable distribution of alternative water supplies and if appropriate, 'portaloo's' within the village.</p>

Local skills and resources assessment

The Parish Council has invited volunteers from amongst local residents to offer help in the event of an emergency. A list giving contact details of volunteers is held and coordinated by Parish Council members who are the first point of contact for securing such help.

The list includes volunteers able to offer:

- 4x4 transport
- Tractors
- Chain saw
- Shop or collection
- First aid
- Medical assistance
- Generator

Any resident in need of urgent help should first contact a member of the Parish Council to obtain information about a volunteer able to offer help.

All village phone numbers shown are 01865 prefix unless a mobile phone number.

Emergency contact list (Community Emergency Group)

Name	Address	Phone	e-mail
Sarah Foxcroft	5 The Green	358928	hcspcfoxcroft@gmail.com
Colin Badger	Manor Farm, Oakley Road	351240	hcspcbadger@gmail.com
Barbara Jewell	Madison, Brill Road	351315	hcspcijewell@gmail.com
Andrew Payne	Studley Farmhouse, Brill Road	351018	hcspcpayne@gmail.com
David Slingo	4 The Green	655960	hcspcslingo@gmail.com
Alexia Lewis (Parish Clerk)	Kimber House Horton Hill	351025	hortoncumstudleyparishcouncil@gmail.com

Activation triggers

The emergency plan may be activated in the following circumstances:

1. When a Parish Council member receives a call from a parishioner about an emergency situation.
2. On advice from:
 - a. emergency services
 - b. local authority emergency planning
 - c. energy/service providers.
3. Forecasted adverse weather conditions.

First steps in an emergency

	Instructions	Tick
1	Call 999 (unless already alerted) if appropriate	
2	Ensure you are in no immediate danger	
3	Contact a member of the Community Emergency Group (CEG)	
4	The CEG (at least two members) review action required.	
5	CEG contact appropriate support services or volunteers	
6	CEG informs/updates original person requesting assistance	
7	CEG works with emergency/support services to conclude issue, keeping community informed.	
8	CEG reviews learning from incident	

Actions agreed with emergency responders in the event of an evacuation

1. Help police/local authority with door knocking.
2. Tell emergency services who might need extra help to leave their home.
3. Support energy/service providers identifying vulnerable people by accompanying them to local addresses.
4. Secure volunteers to assist in preparing local rest/safe centre.

Alternative arrangements for staying in contact if usual communications have been disrupted

In the event that (landline) telephone service is disrupted, mobile phones will be used. If internet service is available, e-mail communication may also be used.

If electricity supply is interrupted, charging facilities will be considered at:

- Homes of those with private generators and/or
- Village Hall where SSE portable generator may be installed.

Periodic visits to each home in the village.

Key locations identified for use as places of safety

Building	Location	Potential use in an emergency
Millennium Village Hall	Straight Mile, Horton-Cum-Studley, OX33 1AD	Rest Centre/safe place
Key holder contacts	Derek Jewell 351315 derek.jewell@ndm.ox.ac.uk Barry White barryirwhite@aol.com	
Facilities: <ul style="list-style-type: none"> - Ground floor, accessible large hall able to accommodate 100+ chairs, tables - Separate small meeting room - Storage areas for chairs/tables - Two changing rooms and male/female toilets (plus accessible toilet) - Separate kitchen equipped with large electric cooker/oven, fridge/freezer, crockery - Electric wall-mounted heating. - Parking for approximately 25 vehicles 		
Building	Location	Potential use in an emergency
St Barnabas Church	Church Lane, Horton-cum-Studley, OX33 1AN,	Rest Centre/safe place
Key holder contacts	Lyn Whitaker 358858 lyndawhitaker@btinternet.com David Slingo 665960 hcspcslingo@gmail.com	
Facilities: <ul style="list-style-type: none"> - Church building with up to 120 seating capacity - Electric wall-mounted heaters - No toilets - Portable ramp for access over single step at doorway - Water at external tap - Limited on-road parking 		

Organisations helpful to communities in an emergency or in identifying vulnerable people

Organisation	Name and role of contact	Phone number
All Emergencies: Police, Fire Brigade & Ambulance Services		999
Thames Valley Police	Control Room	01865 542047
SSE (electricity provider)	Central Southern area National Power cut helpline	0800 072 7282 105
Thames Water	Operational Emergencies Helpline	0800 316 9800
Environment Agency	Incident hotline Floodline	0800 80 70 60 0345 988 1188
Oxfordshire County Council	Emergency Planning Highways	01865 323765 0345 310 1111
Cherwell District Council	Customer service 8:45am to 5:15pm Monday to Friday Community Safety Out of hours environmental health	01295 227001 01295 227007 01295 221531
GP Surgeries: <ul style="list-style-type: none"> • Islip • Headington • Wheatley 	8.00 -18.30 Monday to Friday 8.30 – 18.30 Monday to Friday 8.00 – 18.30 Monday to Friday 8.00 – 10.30 Saturday	01865 371666 01865 762535 01865 872448
NHS 111	Out of hours medical advice	111
John Radcliffe Hospital	Reception (24x7)	0300 304 7777
Warneford Hospital	Reception (24x7) Adult Mental Health	01865 901000
Oxfordshire Social Services	8.30 – 17.00 Monday - Thursday 8.30 – 16.00 Friday Out of hours emergency	0345 050 7666 0800 833408
RSPCA	Emergency 24 hour advice line	0300 1234 999